



AUSA
Australasian University Safety Association Inc.

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Minutes of the AUSA Inc. Annual General Meeting held on Tuesday 29 July 2014.

The Australasian University Safety Association Inc. (AUSA) Annual General Meeting (AGM) was held in Room G11, Old Geology Building, University of Melbourne, Parkville, commencing at 10:00 am on Tuesday 29 July 2014. The AUSA President, Michael Flannery (Southern Queensland) chaired the meeting.

1. Present (8 members)

AUSA Members (8)

| | | |
|--------------------|-----------------------------|-----------------------------------|
| Michael Flannery* | President & AGM chairperson | University of Southern Queensland |
| Stefan Delaney | Secretary | University of Melbourne |
| Didier Leclere | Treasurer | Federation University |
| Stephen Ween | Communications Coordinator | University of Adelaide |
| Rosie O'Halloran | Member | University of Melbourne |
| Susan Butler | Member | University of Melbourne |
| Steve Guggenheimer | Member | University of Melbourne |
| Sam Montalto | Member | University of Melbourne |

* Denotes attendance via phone conference

2. Apologies

AUSA member apologies (1)

| | | |
|--------------|----------------|--------------------------|
| Darren Smith | Vice President | University of Wollongong |
| Kate Nowell | Member | University of Melbourne |

3. Introduction and welcome

Each attendee introduced themselves.
Michael Flannery welcomed the attendees.

4. Minutes of the Previous AUSA Annual General Meeting

The draft minutes of the previous Annual General Meeting held on the Wednesday 10 July 2013 at Sydney Myer Asia Centre, University of Melbourne Parkville, were tabled at the meeting.

Steve Guggenheimer, proposed an amendment, the addition of Steve Guggenheimer from University of Melbourne, as an attendee.

Didier Leclare, moved that the draft minutes, inclusive of the proposed amendment, are adopted as an accurate record of the 2013 AGM. The motion was seconded by Stefan Delaney.

The motion was carried unanimously.

5. Secretary's Report

Stefan Delaney, AUSA Secretary, presented the Secretary's Report.

AUSA Membership:

The current AUSA membership as at the 29 July 2014 is 374 members. There two applications pending. There are 29 members with email address bouncing emails sent via the distribution list. The status of these members requires further review and will be a focus of attention this year.

Annual statement – incorporated associations

A copy of the Annual Statement (financial year ending 31 March 2013) submitted to Consumer Affairs Victoria was tabled for review.

6. Financial Report

Didier Leclere, AUSA Treasurer, presented the Financial Statement (refer Attachment 1).

During the financial year 1 April 2013 – 31 March 2014, the AUSA received a total income of \$24,933.05 and total expenditure amounted to \$4051.40. The net surplus was therefore \$20,881.65.

The main source of income for the financial year came from the proceeds of the 2013 AUSA conference, \$23,829.18.

The Association's total equity is \$92,994.78 which is entirely held in the form of cash in bank accounts as at 31 March 2014.

Stefan Delaney, moved that the Financial Statement F13-14 AUSA Inc. is accepted. The motion was seconded by Stephen Ween.

The motion was carried unanimously.

7. President's Report

Michael Flannery, AUSA President, presented the President's Report.

The core business of the AUSA has continued this year under direction of the executive committee and progress has been made in several areas including considerable work done by the Communications Officer, Stephen Ween, to enhance the Association website and introduce a new online forum.

Michael O'Donoghue has also led a working group on a benchmarking project in association with the Australian Higher Education Industrial Association (AHEIA) and their steady progress is expected to result in a welcome outcome for all member universities.

As the chair of the AUSA 2015 conference committee, Andrea McMillan is achieving excellent progress in organising the June 2015 conference in Queenstown and at this early stage I think we can all expect a spectacular and memorable event.

In conclusion, I would like to personally thank all of the executive committee members for their continued work to ensure the Association achieves its aims and continues to be a valuable resource and networking tool for the members

8. Special Business

Nil

9. Meeting closed at 10.30am