

Australasian University Safety Association

Minutes of the AUSA Biennial General Meeting held on 10th July 2009 at the Holme Building Refectory, University of Sydney, New South Wales.

The Australasian University Safety Association (AUSA) Biennial General Meeting was held in the Holme Building Refectory, University of Sydney commencing at 11:10 am on Friday 10th July at 2009. The AUSA President, Jon D'Astoli (Sydney), chaired the meeting.

1. Present (40 members, 23 non members)

AUSA Members (40)

Vivian Murphy	Central Queensland University
Horst Walter	Charles Darwin University
Ken Simpson	Charles Sturt University
Chris Miller	CSIRO
Michael O'Donoghue	Deakin University
Mike Gavin	Edith Cowan University
Glen Kerridge	Griffith University
Doug Pringle	Massey University
Ross Hansen	Queensland University of Technology
Janelle Hobbins	Queensland University of Technology
Steve McFarlane	Southern Cross University
Walter Carmignani	Trinity College
Gerald Buttfeld	University of Adelaide
Deb Coulls	University of Adelaide
Chris Hill	University of Adelaide
Jane Knipe	University of Adelaide
Didier Leclere	University of Ballarat
Tracey Lewis-Jones	University of Ballarat
Stefan Delaney	University of Melbourne
Steve Guggenheimer	University of Melbourne
Alison Hunt-Sturman	University of Melbourne
Kate Nowell	University of Melbourne
Daphne McCurdy	University of New England
Andrea McMillan	University of Otago
David Lester	University of Queensland
Ian Furness	University of South Australia
Michael Flannery	University of Southern Queensland
Jon D'Astoli	University of Sydney
Virginia Littlejohn	University of Sydney
Matthew Mitchell	University of Sydney
Leanne Mumford	University of Sydney
Sue Kirk	University of Technology Sydney
Campbell Lee	University of Technology Sydney
David Lloyd-Jones	University of Technology Sydney
Mike Rafferty	University of Western Australia
Eddie Stoelwinder	University of Western Australia
Daniel Leo	University of Wollongong
Ellen Manning	University of Wollongong
Darren Smith	University of Wollongong
Geoff Hurst	Victoria University

Non Members (23)

Len Tomlinson	Australian National University
Wendy Hall	Bond University
David Tallentire	Charles Sturt University

Greg Haywood	CSIRO
Lisa Moncur	Garvan Institute
Stephen Boyd	Griffith University
Grant Shepherdson	Griffith University
Gregory Geoghegan	National ICT Australia
Sonya Winnington-Martin	Queensland University of Technology
Steve Beard	University of Melbourne
Susanne Fraser	University of New South Wales
Malcolm Gallagher	University of New South Wales
Michelle Price	University of New South Wales
Tamara Reztsova	University of New South Wales
Richard Szczepanski	University of New South Wales
Eddie Platt	University of Queensland
Patricia Watson	University of South Australia
Bryan Flemming	University of Southern Queensland
Colin Chua	University of Sydney
Michael Lukich	University of Sydney
Cameron McGregor	University of Sydney
Tessie Phan	University of Sydney
Dylan Smith	University of Wollongong

2. Apologies (1 member)

Gary Chaplin	University of Queensland
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3. Minutes of the Previous Biennial General Meeting

The minutes of the previous Biennial General Meeting held in conjunction with the 2007 AUSA Conference at RMIT, Melbourne on 6th July 2007 was accepted as a correct record.
 Moved: Geoff Hurst. Seconded: Jane Knipe. No objections were raised and the motion was passed.

4. Secretary's Report

The AUSA Secretary, Mike Rafferty (Western Australia), presented the Secretary's Report.

Membership

The current membership as at the end of June 2009 was 223, with 76 new members joining since July 2007. There are members from 37 Australian Universities, 7 New Zealand Universities and 17 other organisations (Universities, Institutes, TAFEs).

Proposed Constitution Changes 2009

On 1st July 2009 members were advised via Listserve of proposed amendments to the AUSA Constitution, which were made available on the AUSA website. The proposed amendments included:

- Institutional membership
- Individual membership fee
- Individual membership application
- Code of Ethics – Victorian Code (April 2008)
- Honorary Fellow
- Vice-President (Executive)
- State and NZ Chairs (Other Office Bearers)
- Duties of Office Bearers
- Removal of references to AVCC

The opportunity to discuss these and any other proposals was offered in General Business. All proposals need to go to the full AUSA membership for consideration as required under current item 8, altering the Constitution.

5. Financial Report

The AUSA Treasurer Didier Leclere (Ballarat) presented the Financial Report. For the AUSA financial year ending 31st December 2008 the ANZ working account had a credit of \$3,359.52 and the term deposit account a credit of \$59,421.82. Seed funding of \$1,650.00 was made available for the 2009 AUSA Conference on 24th July 2008.

As at the 16th June 2009 the ANZ working account had a credit of \$3,067.34 and the term deposit account a credit of \$54,423.41. Additional seed funding of \$6,295.00 was made available during 2009 for the 2009 AUSA Conference.

6. President's Report

The AUSA President, Jon D'Astoli (Sydney), presented the President's Report.

The AUSA Executive met regularly over the past two years to discuss association matters. The President thanked the Secretary, Treasurer, New Zealand Liaison Officer (Lew Holmwood, University of Victoria Wellington), Communications Officer (Campbell Lee, University of Technology Sydney), Newsletter Editor (Janelle Hobbins, Queensland University of Technology), 2009 AUSA Conference Chair (Darren Smith, Wollongong) and the 2009 AUSA Conference Organising Committee.

Newsletters were produced in December 2007, December 2008 and April 2009. The website continues to be a useful resource for the Association. Apart from AUSA business it also contains the web sites of most of the Australasian Universities OHS web sites. Jon D'Astoli specifically acknowledged Campbell Lee from UTS for his diligence in maintaining the website which has undergone numerous changes, particularly for the Conference.

The List Server continues to be a useful means for members to make requests and receive feedback.

There was one application for the AUSA OHS Scholarship in 2008/09 from Doug Pringle (Massey, NZ). Doug's study tour and training was fully funded by his University and AUSA funds were not required. It is intended to offer this Scholarship in 2010/11 with up to \$5,000 in funding again being made available.

The AUSA seeks to support OHS related research to benefit members. The 2006 AUSA Positive Performance Indicator (PPI) Benchmarking Project was repeated in 2008. Completed surveys were received from 33 Australian Universities, 7 New Zealand Universities and 1 Commonwealth agency. The findings and recommendations of the 2008 survey were presented at the 2009 AUSA Conference by Mike Gavin (Edith Cowan University). Thanks were made to Mike and his colleagues for their efforts. The Association supports making available up to \$5,000 to support worthwhile research (such as benchmarking or for the development of codes or common training materials) to benefit the members of the Association.

The AUSA welcomed representatives Alan Cowan (Brighton, Chair of USHA) and Andrew Knight (Brighton) from the UK Universities Safety and Health Association (USHA) at the 2009 AUSA Conference and looked forward to continued affiliation with this Association in the future.

Jon attended the US Campus Safety Health and Environmental Management Association (CSHEMA) Annual Conference in St. Louis in July 2008. The primary purpose of the visit was to build on the relationships being formed by AUSA with sister associations in the US and UK. The President of CSHEMA and Chair of USHA both attended 2007 AUSA Conference held in Melbourne.

7. 2009 Conference Committee Reports

The Conference Committee Coordinator, Darren Smith (Wollongong), reported that there were over 120 delegates from 40 organisations at the Conference. International delegates came from New Zealand, United Kingdom and Hong Kong. It is expected that the conference would make a small profit.

Darren thanked all members of the Conference Organising Committee, Julie Burton (Norseach Conferences Services, Southern Cross University), Jon D'Astoli, Leanne Mumford (Sydney),

Conference Sponsors, Conference Exhibitors and all delegates for attending and contributing to the success of the conference.

There had been a great deal of collaboration and cooperation amongst the 10 NSW Universities in planning and conducting the 2009 AUSA conference. Jon D'Astoli acknowledged the great work done by the NSW Universities and conveyed the gratitude of the Association for their efforts.

8. Next Conference Location

The Queensland Chapter has offered to host the next AUSA Conference in Queensland from 6th to 8th July 2011 (to be confirmed). The Conference Chair is Ms Kris Fraser (University of Queensland).

9. Election of Officer Bearers

Doug Pringle (Massey) took the Chair as the Returning Officer. The following members were all elected unopposed to the following positions:

President	Michael Flannery (Southern Queensland)
Secretary	Michael Rafferty (Western Australia)
Treasurer	Didier Leclere (Ballarat)
Communications Officer	Stefan Delaney (Melbourne)
New Zealand Liaison	Andrea McMillan (Otago)

Incoming President Michael Flannery thanked Jon D'Astoli for his efforts and enormous contributions to the success of the AUSA as President over the past 8 years. Jon was presented with a rugby Guernsey and received a standing ovation from his colleagues present. Office Bearers Lew Holmwood (New Zealand Liaison) and Campbell Lee (Communications Officer) were again thanked for their great efforts in the effective operations of the AUSA over many years.

10. General Business

There was no general business raised.

11. Next General Meeting

The next general meeting of the Association will be held in conjunction with the next conference, planned for July 2011.

The meeting closed at 12:00 noon.

These minutes were prepared by Mike Rafferty (Western Australia).

These minutes were approved (with minor edits) following an email notification to all AUSA members on 12th August with comments required by 18th September 2009.