

## **Australasian University Safety Association**

### **Agenda for Biennial General Meeting**

**4 - 5.30 pm July 7<sup>th</sup> 1999**

**Charles Pierson Theatre, E R C Building,  
University of Melbourne.**

#### **1. Apologies**

Doug Pringle (New Zealand Liaison Officer - Massey)

Leanne Mumford (Secretary - Sydney)

Lana Conic (Griffith)

Les Hogg (Canberra)

Meredith Pettett (Canberra)

Jocelyn Dawkins (Waikato)

Drew Rankine (Glasgow)

#### **2. Preliminary Business**

Election of Executive Committee: due to the resignations of the Treasurer and the Secretary, elections for the President, Treasurer and Secretary will be held at the start of the meeting. The elections of the other office bearers will occur later in the meeting.

#### **3. Minutes of the Previous Meeting (9/7/97):** to be adopted as a correct record.

#### **4. Business Arising from the Minutes**

Draft Constitution: to be adopted. The draft constitution was posted on the web-site (<http://www.usyd.edu.au/su/ohs/ausa/drconstitution.html>) in May, so members have had an opportunity to review it.

#### **5. Election of Other Office Bearers**

- (Electronic) Communications Officer - maintains UNIOHS list server and AUSA web-site
- New Zealand Liaison Officer

#### **6. Finance Reports**

- Outgoing Treasurer - Chris Miller
- Conference Treasurer - Graham Suckling

#### **7. Next Conference**

- Location
- New Conference Sub-Committee

#### **8. General Business**

#### **9. Next Meeting:** to coincide with the next conference.