

Australasian University Safety Association

Minutes of the Annual General Meeting held on 4 July 2001 at Sydney University

The Annual General Meeting was held in the Eastern Avenue Lecture Theatre Complex, Sydney University, and opened at 4:30 pm. Nan Austin, President of the Association, convened the meeting.

List of those present

FIRST NAME	LAST NAME	UNIVERSITY
Kevin	Newton	Adelaide University
Geoff	Collett	Australian Defence Force Academy
Michael	Knight	Charles Sturt University
Peter	Maxwell	Charles Sturt University
Chris	Miller	CSIRO
Chris	Pepper	Curtin University of Technology
Ken	Horrigan	Griffith University
Joan	Clipsham	LaTrobe University
Meg	Ralph	Monash University
Averil	Riley	Murdoch University
Neville	Garrett	Northern Territory University
Carolyn	Adams	Queensland University of Technology
Sonja	Lusan	Queensland University of Technology
Steve	McFarlane	Southern Cross University
Paul	Perry	University of Canterbury
Nan	Austin	University of Melbourne
Poppy	Bouhalis	University of Melbourne
Kathy	Richardson	University of New South Wales
Glenn	Bryant	University of Newcastle
Maxine	Rennard	University of Newcastle
Andrea	McMillan	University of Otago
Michael	Williamson	University of Queensland
Jim	Scott	University of Southern Queensland
Michael	McLachlan	University of Southern Queensland
Jon	D'Astoli	University of Sydney
Leanne	Mumford	University of Sydney
Patrick	Dunn	University of Sydney
Matthew	Low	University of Technology Sydney
Sandy	Ward	University of Technology Sydney
Sue	Kirk	University of Technology Sydney

1. Apologies

Barry McDonald (University of Southern Queensland), Nicchia Schutt (University of Southern Queensland),

2. Preliminary Business

Election of Executive Committee:

Following discussion, the following persons were elected unopposed:

- Nan Austin (University of Melbourne) – President
- Michael Williamson (University of Queensland) – Secretary
- Barry McDonald (University of Southern Queensland) – Treasurer and 2003 conference organiser

In addition, Patrick Dunn (Sydney) was re-endorsed as Electronic Communications Officer.

3. Minutes of the Previous Meeting (7 July 1999)

Adopted as a correct record by the meeting.

4. Business Arising from the Minutes

There was no business arising from the previous meeting

5. Finance Reports

Jon D'Astoli presented a financial report for the 2001 conference. He advised that a surplus of about \$5 000 was expected and that when combined with the surplus from the 1999 Melbourne conference of \$7 000 would give the next conference a capital of about \$12 000.

As chair of the conference sub-committee, Jon D'Astoli thanked the members for their assistance in staging the conference and also acknowledged assistance from Wollongong and the ACT-based universities.

6. AVCC issues

Jon D'Astoli also advised that while there had been little interaction with the Australian Vice-Chancellor's Committee of late, the AVCC was supportive of the Association and that news of the conference and the activities of the Association would be passed on to the Secretary.

7. Next Conference

The representatives of the University of Southern Queensland offered to host the 2003 conference in Toowoomba. This was readily accepted by all present and it was agreed that Barry McDonald would form a conference committee. The Brisbane-based universities also agreed to provide Barry and his staff with assistance in organizing the event. It was suggested that conference fund surplus could be used to support attendees from more remote universities such as those in the Northern Territory or Western Australia

8. General Business

The Communications Officer, Patrick Dunn, urged members to make use of the unions listserver and that those who were not subscribed should contact him at pdunn@finance.usyd.edu.au to gain access. Several members endorsed the list as a valuable resource for OHS advice and guidance particular to the tertiary education environment.

9. Next Meeting of the Association

This will take place during the 2003 conference at a suitable time designated by the Toowoomba conference sub-committee. There being no further business the meeting closed at 5.05 pm.